

# SAMPLE

## LETTER OF AGREEMENT

This agreement is made on Date\_\_\_\_\_ between: (artist's name) of address\_\_\_\_\_ (herein called "the Artist") and Organization name\_\_\_\_\_ (herein called "the Patron") of Addresss\_\_\_\_\_, Toronto, Ontario\_\_\_\_\_PC.

### **I Artist's Obligations**

1. The mural shall be painted on XXXXXX This property is owned by the XXXXXX
2. The mural must be completed by Date\_\_\_\_\_.
3. The Artist will be responsible for all artists' supplies and materials, equipment, accommodations, travel and personal accident insurance during the execution of the mural.
4. The Artist shall complete a maquette of his design for approval by the jury.
5. The Artist must work with the \_\_\_\_\_ to set a schedule for painting.
6. Copyright of the mural and maquette shall remain with the Artist.
7. The Artist shall have no right to a claim of loss or damage in the event that the wall upon which the mural is located is torn down.
8. The Artist will have first right to work on repairs of the mural.
9. The Artist shall submit his GST Registration Number to the Patron.

### **II Patron's Obligations**

1. The Patron shall instruct the Artist as to details of the work being commissioned.
2. The Patron shall pay in total (including design fee) \$ XXXXXX plus GST to the Artist for the completion of the mural.

3. On completion of this agreement \$ XXXXX is payable to the Artist for creation of a maquette for approval of the jury. On approval of the maquette, a payment of XXXXXXXXXX will be made. On DATE\_\_\_\_\_ a further payment of XXXXXX will be made. On completion of the mural, to the satisfaction of the Patron and the City of Toronto, the Artist will receive the final payment of XXXXX.
4. GST will be added with each payment.
5. The Patron may authorize third parties with the right to reproduce the image for promotional purposes.
6. The Patron will notify the Artist if the mural needs repairs.
7. In the event that the wall is demolished or painted over, Mural Routes will notify the Artist prior to demolition.

Artist : \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

per:.

Signature: \_\_\_\_\_

Date \_\_\_\_\_